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Intel Supplier Communications – Take Note of the Update to Intel's Response and its COVID-19 Policy

October 1, 2021

Dear Valued Suppliers,

Ensuring the ongoing safety of all workers, both Intel and yours, across our sites is a shared goal and utmost priority. Below is important information about Intel's response to COVID-19, which is updated regularly. We continue to adjust our policies according to the guidance issued by the local authorities, and we expect the same type of responsiveness from our integrated supply chain. **As of October 1**, this document has been updated to remove prior travel guidance that was effective through September 30, 2021.

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Recent Updates and Announcements (Only most recent updates are listed below)

- **As of September 27**, this document has been updated with simplified wording related to quarantine procedures as outlined in Section 1.2. Also, clarity has been added regarding circumstances for when confirmed positive cases should be reported (LINK).
- **As of October 1**, this document has been updated to remove prior travel guidance that was effective through September 30, 2021.

- **As of September 22**, this document was updated with clarified guidance related to travel requirements and restrictions in Section 5.0. Additionally, quarantine procedures as outlined in Section 1.2 have been updated to remove the 6-month time limit for those who have previously recovered from COVID-19 with a positive COVID-19 test or a positive antibody "IgG" test. Additionally, the requirement to obtain a negative PCR or antigen COVID-19 test that was taken 5 days or more following international travel was removed for those that are vaccinated or were previously COVID-19 positive.
- **As of September 3**, this document was updated with clarified guidance related to travel requirements and restrictions in Section 5.0. Additionally, Section 1.7 has been updated to provide guidance in instances where a household member has symptoms but has not yet tested positive for COVID-19.
- **As of August 27**, this document was updated to remove now out of date New Mexico close contact and travel recommendation links.
- **As of August 9**, guidance has been updated related to the quarantine procedure for close contact and international travel in section 1.2.
- **As of July 26**, updated guidance on social distancing on elevators is included in Section 3.1.
- **Update as of July 7.** On June 21, 2021: Santa Clara County has issued a new [public health order](#), rescinding the requirement for businesses to ascertain the vaccination status of their employees working at facilities in Santa Clara County. On July 7, 2021: For California sites in Phase 3 of Intel's reopening plan, contingent workers may choose not to wear facemasks while working onsite if they are fully vaccinated and their employer has documented their vaccination status. Additional details can be found below in the ["Site-Specific Information" section](#).
- **As of July 1**, the quarantine guidance for vaccinated workers has been updated to reflect the removal of the following criteria "It has been no longer than 6 months since the last dose in the series". This is driven by guidance that indicates vaccination protection is longer lasting. The guidance is found in section 1.2. Updated face mask guidance is also provided in [section 3.2](#).
- **As of May 26**, Santa Clara County has issued a new [public health order](#), which requires businesses to ascertain the vaccination status of their employees working at facilities in Santa Clara County by June 1, 2021. For any employees that are not fully vaccinated or decline to disclose their vaccination status, businesses are required to request updated vaccination status every 14 days thereafter. **Suppliers will need to determine the vaccination status of their own employees.** Please refer to the public health order and County [FAQs](#) for further detail.
- **As of May 18**, there is updated guidance related to facemask use requirements for those workers that have been vaccinated in Section 8.11.
- **As of May 12**, there is updated guidance related to returning to an Intel facility after illness in [Section 1.7](#). Additionally, [Section 3.1](#) has been updated to include specific guidance regarding social distancing guidelines related to transportation.
- **As of May 4**, there is updated guidance related to travel restrictions from India to the U.S. ([link](#)).
- **As of April 30**, there is updated guidance related to Intel's facemask policy in [Section 3.2](#). Additionally, there are updates related to quarantine procedures for close contact and international travel, including previous positive COVID-19 cases, and vaccinated individuals can be found in [Section 1.2](#).
- **As of March 31**, there is new guidance in [Section 8.17](#) related to when one should return to the work site if symptoms develop after receiving the COVID-19 vaccine.
- **As of March 12**, there are additional updates related to quarantine procedures for close contact and international travel, including previous positive COVID-19 cases, and vaccinated individuals can be found in [Section 1.2](#).

- **As of March 3**, updated quarantine procedures for close contact and international travel, including previous positive COVID-19 cases, vaccinated and unvaccinated individuals can be found in Section 1.2.
- **As of February 24**, minimum time away from workplace requirements has been updated for consistency for confirmed cases in Section 1.5.
- **As of February 17**, an update on acceptable facemasks and guidance has been added to Section 3.2. This update includes the requirement to wear facemasks at all times while indoors and on-site – even when seated at your cube or desk (you may remove your mask when actively eating at your cube, desk, or in the cafés). Additionally, bandanas as face coverings are no longer allowed to be worn onsite.
- **As of January 14**, a number of FAQs have been added to address questions related to COVID-19 vaccines. Please see Section 8.0 for specifics. In addition, effective January 26, the CDC will require all air passengers entering the United States to present a negative COVID-19 test, taken within 72 hours of departure (Link). A link to Ireland travel advisories has also been added. Please note: "From the morning of Saturday 16 January 2021, all passengers arriving into Ireland should have a negative / 'not detected' result from a pre-departure COVID-19 PCR test taken within 72 hours prior to arrival in Ireland."
- **As of January 7**, California campuses have implemented a program to limit facility access to individuals directed by their manager or sponsor to work on-site or for another authorized purpose through the badge scanning process.
- **As of December 19**, the CW confirmed COVID case reporting was update from a manual form to a new URL link. Suppliers should use this link to submit each confirmed COVID case in a timely manner.
- **As of December 17**, Oregon OSHA issued additional guidance to the temporary rule addressing COVID-19 workplace risks. Additionally, further guidance has been provided related to acceptable on-site face coverings. There is specific guidance for the Oregon, New Mexico and Hudson sites as well as guidance for all other sites.
- As of December 11**,** to support the health and safety of our on-site workers, Intel will implement temperature screening at Ocotillo and Chandler campus entrances starting December 16 (Link). Additionally, there are updated travel recommendations for the state of New Mexico.
- **As of December 7**, the California Division of Occupational Safety & Health (Cal-OSHA) issued new temporary regulations to address COVID-19 that will affect California employers. Additionally, California announced a Regional Stay Home Order, with provision for continued operation of essential critical infrastructure sectors. The Order will go into effect in Bay Area Counties on December 6. Please refer to the Order for more detail.
- **December 1, 2020:** Santa Clara County has issued a new travel directive, which requires all persons traveling into Santa Clara County, whether by air, car, train, or any other means, directly or indirectly from a point of origin greater than 150 miles from the County's borders to quarantine for 14 days upon arrival, with limited exemption for essential business travel. Please refer to the travel directive available at the County's website for further detail.
- **As of November 25**, Oregon OSHA has adopted a temporary rule to address the COVID-19. The Site-Specific Information section for Intel sites in Oregon has been updated to include a link to the temporary rule and reminder that Suppliers are expected to comply with the rule and should be prepared to provide documentation to Intel to demonstrate compliance upon request (Link).
- **As of November 18**, updated guidance on facemasks is provided in section 3.2.
- **As of November 16**, the New Mexico site now has health declaration and temperature screening requirements (Link below).

- **As of October 21**, we now have updated guidance in section 1.4 regarding the reporting of COVID-19 cases to Intel.
- **As of October 15**, we now have updated guidance in section 1.2 regarding having close contact with a now confirmed positive COVID-19 case.
- **As of September 28**, we now have updated guidance for face mask usage in New Mexico.
- **As of September 18**, we now have training content to review before returning to campus. It will help you understand how to maintain a safe environment for your health and safety and the health and safety of your co-workers and family (Section 7.2 and HERE).
- **September 10**, we have updated the face mask exception policy in section 3.2 (effective September 24th) and updated the link to New Mexico travel guidance.

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Intel Policy

Ensuring the ongoing safety of workers at our sites, both Intel and yours, is a shared goal and utmost priority. We urge you to continue following best practices for safeguarding your health both in your personal lives, and at work, whether working on-site or at home. Wear a mask properly whenever on-site, out in public, or interacting with people who aren't in your immediate family. Maintain social distancing wherever possible. Continue to practice good personal hygiene and wash your hands with soap frequently and thoroughly. Any workers who feel unwell or have symptoms should seek medical care as needed, and not visit or work at Intel facilities until the worker is well and without symptoms. Typical symptoms include fever, coughing, shortness of breath. Other symptoms that may sometimes appear include fatigue, muscle soreness, chills, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, and diarrhea.

In addition, all authorized supplier representatives must promptly inform Intel of a confirmed COVID-19 case using this link if it involves one of their employees or subcontractors who has been on an Intel site or within close contact with any other worker during their Intel engagement. See additional details in the next section.

We understand that our suppliers and visitors will likely have their own precautions related to the COVID-19 outbreak; however, we expect contingent workers and visitors to adhere to Intel's policies for work being performed at Intel facilities. Our facilities may also have various site-specific procedures in place depending on local government requirements or recommendations, including health questionnaires, temperature screening and the use of masks while working on site. Please work with your Intel point of contact and consult suppier.intel.com for relevant policies or to ask questions. Suppliers are responsible for ensuring that their subcontractors follow Intel policies and procedures regarding the COVID-19 outbreak. If local regulations are stricter, you should adhere to those stricter regulations.

The health and wellbeing of all workers continues to be our top priority, and we continue to review our policies and guidance to ensure that they reflect the latest developments in the ongoing COVID-19 outbreak. Thank you again for your ongoing cooperation and collaboration in these challenging times – be well.

Confirmed COVID-19 Case: Process for Reporting
All authorized supplier representatives shall promptly inform Intel of a confirmed COVID-19 case if it involves one of their employees or subcontractors who has been on an Intel site or within close contact with any other worker during their Intel engagement. This account should only be used to report confirmed (positively tested in a lab or clinic) cases of workers who were present on an Intel campus/site in the past couple weeks or plan to return to an intel campus/site within the next couple weeks. Suppliers and their workers shall not rely on speculation or rumor to determine whether there is a confirmed case. Supplier may also need to comply with applicable government reporting requirements.

Directions for COVID Reporting: When notifying Intel of a confirmed case, use this Link, complete all fields, and submit. If you are resubmitting a previous notification, please identify this on the "case status" field.

Relevant definitions and return to workplace requirements are listed below. Information should not include: Name or other detailed personal information of the involved worker or other workers.

Contact Tracing Information: While suppliers may have their own contract tracing protocols, this is an example of how Intel defines contract tracing. Please ensure that the reported contract tracing include these minimum data elements. Use of face shield or mask does not mitigate need for contact tracing for confirmed cases.

When affected worker ("confirmed case") is **symptomatic (Additional details in Section 1.2):**

- **Who should be contacted and quarantined in confirmed COVID cases in Intel?** Co-workers who have been in close contact with the affected worker in the 48 hours prior to onset of symptoms.
- **What is "close" contact?** Being within approximately 6 feet (2 meters) of a COVID-19 confirmed case for 15 minutes or more cumulatively over the 48 hours prior to symptom onset. *See New Mexico-specific requirements below.

When affected worker ("confirmed case") is **asymptomatic (Additional details in Section 1.2):**

- **Who should be contacted and quarantined in confirmed COVID cases in Intel?** Co-workers who have been in close contact with the affected worker in the 72 hours prior to the affected worker's test date.
- **What is "close" contact?** Being within approximately 6 feet (2 meters) of a COVID-19 confirmed case for 15 minutes or more cumulatively over the 72 hours prior to the affected worker's test date. *See New Mexico-specific requirements below.

Intel is meeting the challenge of COVID-19

View what Intel is doing to meet the challenges of COVID-19 at Intel.com.

Site-Specific Information (including any local government orders/updates)

Several governments have issued "shelter in place" or "COVID-19 Response" orders. These orders often severely restrict movement in order to limit the spread of COVID 19 while, at the same time, encouraging some essential businesses to continue to operate. Intel works to comply with these orders, limiting movement and operating essential business, infrastructure, and manufacturing as encouraged or permitted to do so.

In some cases, orders allowing or encouraging Intel to continue to operate some essential functions also allow Intel suppliers who support those functions to continue to operate. If an order creates issues that affect your work at an Intel site or your ability to support such work, please engage with your Intel point of contact to coordinate on next steps prior to shutting down. In some cases, Intel will contact you directly where we believe a supplier supports essential business functions.

Some cities and states throughout the United States have proclaimed a local state of emergency, including placing curfews of varying lengths and details. Travel to and from work is not restricted during this time, and workers may continue to report to work as scheduled. The declaration(s) do not stipulate individuals need to carry documentation with them indicating their purpose for travel.

Below is a list of government sites encompassing updates, shelter-in-place or stay home, and/or stay safe orders at major Intel sites or links to additional site guidance Intel is providing.

- **Arizona**

- **California**

  o See the Santa Clara County COVID-19 website for the current public health order
    - *June 21, 2021: Santa Clara County has issued a new public health order, rescinding the requirement for businesses to ascertain the vaccination status of their employees working at facilities in Santa Clara County, provided that employers have completed two rounds of ascertainment and maintain records to demonstrate completion. Please refer to the new public health order and County FAQs for further detail.*

  o See the California Department of Industrial Relations website for revisions to the COVID-19 Prevention Emergency Temporary Standards and FAQs
    - *July 7, 2021: In Intel reopening plan phases 1-2, facemasks are required, regardless of vaccination status. In Intel reopening phase 3, in alignment with Cal/OSHA revised COVID-19 Prevention Emergency Temporary Standards, contingent workers that have provided confirmation to their employer that they are fully vaccinated may choose not to wear facemasks. Unvaccinated workers and those who do not wish to disclose their vaccination status must continue to wear facemasks while working indoors. Please refer to the Cal/OSHA Standard and FAQs for more detail.*

    - To support the health and safety of everyone working on the California campuses, Intel has implemented a program to limit facility access to individuals directed by their manager or sponsor to work on-site or for another authorized purpose through our badge scanning process. These changes will help ensure that those coming on-site are doing so for essential reasons only. Workers who must be on-site to do their jobs should have automatically been granted the security entitlement to enable facility access.
      - How do I verify or request access to the facility?

- Contact your manager or sponsor. Your manager or sponsor should have Intel Network credentials and can verify or request access on your behalf through the Access Provisioning Module.

- **Colorado**

- **Illinois**

- **Massachusetts**

  o **Massachusetts Travel Order**

- **New Mexico**

  o **New Mexico Environment Department Emergency Amendment:**

    - Reporting COVID-19 cases in NM: Within four (4) hours of learning that an employee tested positive for coronavirus disease 2019 (COVID-19), each employer shall report the positive test to the New Mexico Occupational Health and Safety Bureau at the email: nmenv-osha@state.nm.us, or telephone: (505) 476-8700, Fax: (505) 476-8734.

  o New Mexico – NMED page: https://www.env.nm.gov/

  o Unless a healthcare provider instructs otherwise, all individuals shall wear a mask or multilayer cloth face covering in public settings except when eating or drinking. Masks with vents shall not satisfy this requirement.

  o Health Declaration and Temperature Screening: https://www.intel.com/content/www/us/en/supplier/documents/new-mexico-health-declaration.html

- **Oregon**

  o Oregon Physical Distancing Training and Resources

  o Oregon Physical Distancing Policy *(keep in mind while applicable to all workers on site; some of the links included may be available only to the employees or workers who have access within the firewall and to Circuit locations)*

  o Oregon OSHA has adopted a temporary rule to address the COVID-19, effective November 16, with certain requirements phased in. Suppliers are expected to comply with the rule, including but not limited to the requirements prepare an exposure assessment and infection control plan and complete employee training. Suppliers should be prepared to provide documentation to Intel to demonstrate compliance upon request. Visit the Oregon OSHA COVID-19 webpage for additional guidance and templates.

- **Malaysia**

  o United States: Effective January 26, the CDC will require all air passengers entering the United States to present a negative COVID-19 test, taken within 72 hours of departure (Link).

- **[Ireland:](#)** "From the morning of Saturday 16 January 2021 all passengers arriving into Ireland should have a negative / 'not detected' result from a pre-departure COVID-19 PCR test taken within 72 hours prior to arrival in Ireland."

- **India:** On April 30, 2021, President Biden issued a Presidential Proclamation announcing travel restrictions for travelers coming to the U.S. from India. The proclamation prohibits foreign nationals from entering the United States if they have been physically present in India within 14 days before their attempted entry unless they qualify for an exception. The proclamation goes into effect on 12:01AM EDT (US) May 4, 2021 and will remain in effect until terminated by the President.

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COVID-19 Frequently Asked Questions for Suppliers, Workers, and Visitors

1.0   Health or Exposure Concerns

1.1   What is Intel's overall stance on protecting workers and visitors?

Intel is focused on protecting the health and safety of all workers and visitors at Intel facilities. Our policies are meant to protect the health and wellbeing of everyone at our facilities, including employees, contingent workers and visitors. All workers are expected to comply with Intel Code of Conduct. Additionally, Intel has instituted social distancing guidelines and other safety practices at our sites to help protect all workers.

1.2   What is the quarantine procedure for close contact and international travel before returning to and Intel site?

Close Contact Quarantine Procedures:
Close contact with a person who has tested positive for COVID-19 is defined as being within 6 feet (2 meters) for a cumulative total of 15 minutes or more in the 48 hours prior to the onset of symptoms in the positive individual or 72 hours prior to a positive test in an asymptomatic individual.

The use of face masks and other measures, such as screens and barriers, does not eliminate the need for contact tracing and quarantine. All workers must follow local government requirements if those are stricter than Intel policies.

- All workers who come in <u>close contact</u> with a confirmed positive COVID-19 individual must quarantine and remain away from the worksite for 14 days from the last exposure. Fully vaccinated workers or those who have recovered from COVID-19 may return on-site earlier if ALL the following criteria are met:
    - Must be fully vaccinated – OR – have had a positive COVID-19 test OR a positive antibody "IgG" test
    - Provide a negative PCR or antigen COVID-19 test that was taken 5 days or more following the last exposure
    - Remain symptom free following the current COVID-19 exposure

- o Self-isolate and get tested if symptoms develop
- o Follow all applicable local requirements

- **If symptoms develop, workers should leave the workplace and refer to Section 1.7 for details on returning to the workplace.**

International Travel Quarantine Procedures:

- Unvaccinated workers who have travelled internationally (business or personal) must quarantine and remain away from the worksite for 14 days. No exceptions.

- Fully vaccinated workers or those who have recovered from COVID-19 do not need to quarantine after international travel (business or personal) if ALL the following criteria are met:
  - o Must be fully vaccinated – OR – if recovered from COVID have had either a positive COVID-19 test OR a positive antibody "IgG" test
  - o Remain symptom free
  - o Self-isolate and get tested if symptoms develop
  - o Follow all applicable local requirements

- **Persons who become symptomatic and test positive during the quarantine period will follow the confirmed or suspected case protocol (Section 1.7).**

1.3   I have been in contact with someone who is not symptomatic, but they were told to self-quarantine due to potential exposure. Am I allowed on Intel's site?
Yes. The CDC does not recommend testing, symptom monitoring or special management for people exposed to symptom-free people with potential exposures to COVID-19 (such as in a household). These people are not considered exposed.

1.4   What is my obligation if I know of a confirmed COVID-19 case in my team working at an Intel facility?
Intel requires all authorized supplier representatives promptly inform Intel of a confirmed COVID-19 case using this link if it involves one of their employees who has been on an Intel site within the past few weeks. This account is only meant to be used to report *confirmed (positively tested in a lab or clinic) cases* of workers that were present at an Intel campus/site.

1.5   What is contact tracing and how does Intel conduct contact tracing in instances of COVID-19?
The CDC generally describes contact tracing as "the process of identifying, assessing, and managing people who have been exposed to a disease to eliminate transmission." For instances of a confirmed case of an Intel employee the following process is followed:

- Unless public health directs otherwise, contact tracing will be from 2 days prior to appearance of symptoms. Intel's Occupational Health will collect the following information from the worker:
  - o Last date on work premises; last date of exposure if known; symptoms; date of onset of first symptoms; work area and presence in any other work locations in the 2 days prior to symptom onset.

- o Close contacts: Names of individuals who have been in close contact with the affected worker within the 2 days prior to onset of symptoms. Close contact is defined as being within approximately 6 feet (2 meters) of a COVID-19 case for a for 15 minutes cumulative time or longer during the 48 hours prior to onset of symptoms with an individual with a confirmed COVID-19 case.

- For instances of confirmed cases of non-Intel workers that have been on an Intel site the following would apply:
  - o Intel Occupational Health will partner with supplier and/or local public health to assist with contact tracing of Intel employees upon request. Additionally, the worker should not visit or work at Intel facilities for a minimum of 10 days since onset of symptoms and 3 days free of fever without the use of fever reducing medications: significant improvement in cough to no more than infrequent cough and improvement in other symptoms. For asymptomatic confirmed cases they should not visit or work at an Intel facility for 10 days from the date on which the positive test was performed.

- Communication: Letters are sent to identify close contacts to inform them of possible exposure and steps to take if they become symptomatic. Identified close contacts are asked to self-quarantine for 14 days and if they remain symptom free, they may return to work. Updated quarantine procedures for close contact and international travel, including previous positive COVID-19 cases, vaccinated and unvaccinated individuals can be found in [Section 1.2](#).

  As of June 26, the CDC recommends testing for close contacts of confirmed cases, where available. In the U.S., workers can use [Test Finder](#) to locate a testing site. If you are symptomatic, and/or think you have been exposed to the COVID-19, you may not come to work while awaiting your test result.

1.6 **What actions will Intel take if a contingent worker (CW) or privileged visitor tests positive for COVID-19?**
The safety protocols in enhanced cleaning and distancing, as well as layout changes, are designed to protect all workers, suppliers, and visitors. If we are notified of a confirmed supplier case, we will immediately work with the supplier to assess the risks associated with the confirmed case so that those individuals who had close contact with the confirmed case can be notified and suppliers can trigger their own protocols to safeguard their employees.

1.7 **When can I enter an Intel facility after illness?**
Below are Intel's minimum criteria for workers entering our facilities after illness. Intel does not direct or control if a CW should return to work. Suppliers may have different polices, perhaps stricter, that CWs should follow. CWs always should work with their own employers on compliance to their company policies, local government requirements and at the same time, if entering an Intel facility, be in compliance to Intel's policy requirements.
For illnesses NOT related to COVID-19 like symptoms, workers can return to work when illness has resolved or per their health provider's recommendation. If you have been tested and are waiting on COVID-19 test results, whether or not you are exhibiting symptoms of COVID-19 illness, do not come on site until you receive test results that are negative for COVID-19.

For COVID-19 related symptoms: (Typical symptoms include fever, cough, shortness of breath. Other symptoms that may sometimes appear include fatigue, muscle soreness, chills, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting and diarrhea), workers should consider obtaining a COVID-19 test. In the U.S. you can use the Premise Health | COVID-19 Test Site Finder (link) for test locations. If the rest result is negative, the worker may return to site once they are free of symptoms, including fever, for 72 hours without the use of fever reducing medication; significant improvement in cough to no more than infrequent cough, and improvement in other symptoms. If symptoms persist, consider retesting. If workers are unable to obtain a COVID-19 test, they should remain away from work for at least 10 days* since symptom onset AND 3 days free of fever without the use of fever-reducing medications; significant improvement in cough to no more than infrequent cough, and improvement in other symptoms. *Unless additional time is directed by physician.

Worker does not have symptoms but lives in household with confirmed case: Updated quarantine procedures for close contact and international travel, including previous positive COVID-19 cases, vaccinated and unvaccinated individuals can be found in Section 1.2. If a household member has symptoms but has not yet tested positive for COVID-19, you may still come to work as long as you do not have symptoms, but you should monitor yourself for any changes. Recommend COVID-19 testing where available. If you develop symptoms or if your household member tests positive, please see quarantine procedures as outlined in Section 1.2.

COVID-19 Testing:

- If you have been tested due to symptoms, close contact with a confirmed case or because you suspect you have been exposed to COVID-19, you must not come back on site whilst awaiting test results.
- If you have been tested for other reasons such as a government requirement, or as part of authorization for travel or a medical procedure, you may continue to work on-site whilst awaiting results unless you have been directed to quarantine as part of that authorization.

Worker tests positive for COVID-19:

- Symptomatic Cases: Worker should remain away from work at an Intel site at least 10 days* since symptom onset AND 3 days free of fever without the use of fever-reducing medications; significant improvement in cough to no more than infrequent cough and improvement in other symptoms unless additional time is directed by physician or local government regulation.

- Asymptomatic Confirmed Cases: Worker should remain away from work at an Intel site 10 days from the date on which the positive test was performed. *Unless additional time is directed by physician unless additional time is directed by physician or local government regulation.

1.8   **How long does the virus survive on surfaces? Is it safe to receive packages from any area where COVID-19 has been reported?**
It is not certain how long the virus that causes COVID-19 survives on surfaces, but, absent that information, it seems reasonable to consider that it would behave like other coronaviruses. Studies suggest that other coronaviruses may persist on surfaces for a few hours or up to several days. This may vary under different conditions (e.g., type of surface, temperature, or humidity of the environment). Nonetheless, the risk of catching the virus from touching or coming in contact with a contaminated surface is thought to be low.

If you think a surface may be contaminated, clean it with simple disinfectant (1:100 dilution of household bleach - 5.25% sodium hypochlorite) to kill the virus and protect yourself and others. Clean your hands with an alcohol- based hand rub or wash them with soap and water. Avoid touching your eyes, mouth, or nose.

The likelihood of an infected person contaminating commercial goods is low, and the risk of catching COVID-19 from a package that has been moved, shipped, and exposed to different environmental conditions is very low, if not zero.

1.9   Expectations regarding working hours and rest days.
We understand the challenges in the supply chain due to COVID-19 and that a change to working hours may be needed. If you have to shift your labor hours due to COVID-19, Intel will temporarily accept workers working up to 72 hours per week. Per the Responsible Business Alliance (RBA) Code of Conduct, **ALL overtime still must be voluntary and the workers must not work more than 6 consecutive days** before being given at least 24 consecutive hours of time off (or longer if required by local law). This is to ensure time to rest; no work, cleaning, training, or other duties are allowed during that rest time. You should strive to spread out overtime, which must continue to be voluntary, and be mindful of people becoming tired. Intel expectations are unchanged in that all suppliers are to comply with all RBA Code elements and local laws (pursuant to contracts and purchase orders between Intel and your company) including hiring of foreign or migrant workers and use of student or young workers. Suppliers must not use workers who are not yet 16 years of age for any work. All other RBA Code requirements to provide a safe work environment also must be met. Read the full RBA Code and view these Top Guidelines for Protection of Workers during COVID-19 shared by members of the RBA and added to this document on June 12.

2.0   **Business Continuity**

2.1   **Why is Intel still operating during the COVID-19 Pandemic?**
Intel provides essential computing technology necessary for healthcare, emergency services, digital infrastructure, and economic stability during the pandemic. Intel products power the global digital infrastructure that is now essential to track, contain, and communicate about the impact of COVID-19, using telemedicine to meet greater demand for health care, artificial intelligence and computing power for medical research, robotics for safer assisted patient care, surveillance for safety and security, and data analytics to track the pandemic's trajectory. Schools, families and researchers are depending on computers, networks and data as they navigate this crisis. Many people live alone or are quarantined and the only way of connecting with others is electronically. Many grandparents can only see their grandkids via skype or facetime. Intel technology is used in more than 95% of internet, communications and government digital infrastructures that are

critical to receive and disseminate health updates, to coordinate emergency services, and to provide medical services (including virtual monitoring). Operating our factories and labs allows us to produce needed components to ensure these treatment and public health needs are met.

2.2 How are local government restrictions impacting Intel operations?
As governments institute new restrictions on commercial operations, we are working to ensure our compliance while also maintaining business continuity for essential operations in our factories. Currently, our factories around the world continue to operate on a relatively normal basis.

2.3 I am a supplier or work for a supplier operating under an outcome/project-based contract or providing other services. What actions, if any, is Intel taking?

- For outcome/project-based contracts, payments will be made upon satisfactory completion of deliverables, as per contract terms.

- For Research and Development (R&D) contingent workers, there are no changes to the existing terms and process for outcome/project-based contracts nor time and materials contracts.

- For labor agencies and the workforce representing Intel with our retail partners, continued support for those agencies and workforce will continue for at least the next two months.

- For specific questions, please contact your management or Intel point of contact.

2.4 What is the status of on-site services?
Effective March 18, 2020, Intel temporarily closed **on-site** services at Intel such as dental, spas, hairdressing and other like services. These on-site services will not be allowed on Intel campuses, effective immediately. We also will temporarily close gyms, workout rooms and sports courts. At sites where we share such facilities with other companies, you should not use them during this time.

For at least two months, we will take steps to ensure those suppliers who provide the following on-site services are able to continue to provide for their hourly employees as if they were working their standardly scheduled shift hours without disruption:
- *Janitorial/custodial, building maintenance & repairs (Technicians: HVAC, Plumbing, Elevators, LSS and Mechanical), landscaping/pest control/snow removal, mail services, café, fitness, busing/shuttle services and security*

For those suppliers that provide other services or are operating under outcome/project-based contracts, please see FAQ 2.3.

3.0 Protecting Workers Who Must Come on Site

3.1 What is Intel doing to ensure its work environment is safe due to the COVID-19 outbreak?
Our number one commitment is ensuring the safety and well-being of all workers and visitors on Intel sites. The safety measures taken include increased frequency of cleaning common spaces, implementing social distancing guidelines, screening visitors, suppling facemasks and thermometers, and providing people with information they need to protect themselves and their coworkers while working on site.

Examples of protocols to reinforce social distancing in our operations include:

- Meetings: To help keep meeting areas safe, no more than 10 people should attend any meeting that is held face-to-face. Other attendees can join by Skype. Please limit the number of attendees to no more than half the room capacity, leave every other chair empty, and do not sit directly across from anyone. Only one person at a time should occupy phone booth style meeting rooms.

- Staggering shift start times and work activity to avoid congestion.

- Limiting activity that require people to be in close proximity with others.

  o For example, some activities in factories require techs to be in close proximity for efficiency and safety reasons, including two-person lifts and safety buddies.

- Reconfiguring work to minimize the time period workers are less than a two meter/six feet distance can be minimized.

- In the fab, workers wear a hood, gloves and are in a space with laminar, filtered air flow, so brief interactions like a two-person lift or pulling someone into a safety shower should be low risk for COVID-19 transmission based on the lessons from our China factories.

- Reducing shift sizes where helpful to facilitate social distancing.

- Using the Pre-Task Planning (PTP) process to plan to work safely and incorporate social distancing requirements.

- Delaying work temporarily to allow for appropriate PTP. If workers are not comfortable, they can stop the job, alert their manager, and leaders will figure out a safe way to do it or will delay the job until it is safe.

- Reducing seating capacity in our cafeterias, removing self-service options, and limiting the number of people in the serving area.

- Imposing six-foot/two-meter social distancing requirements on all Intel transportation and third-party transportation on Intel premises, including golf carts (driver only, no passengers unless an approved barrier is in place), shuttle buses, pickup trucks or any other mode of transport. Intel transportation programs such as carpool, vanpool and ride share are suspended for sites in phase 1 or 2, unless workers are from the same household. Where possible, please use alternatives to public transit when social distancing cannot be achieved. Workers should avoid traveling together in a car for any length of time, including when on travel, going off-site for lunch, transportation within the site, between sites, or for any other purpose. On-site workers should seek alternatives to sharing transportation. If shared transportation must occur, workers must follow social distancing guidelines and not sit side-by-side in double seats or directly in front of or behind someone, wear a mask, and open windows to permit fresh air ventilation.

- Social distancing (6ft, 2M) should be maintained in elevators. Consider using stairs to leave elevator space for others who cannot climb stairs.

- Encouraging virtual meetings over in-person meetings. Limiting conference room meeting capacity to no more than 50%. Leaving empty chairs between each person and not having individuals sit across from each other.

In the manufacturing environment various mitigations strategies, including personal protective equipment (PPE), have been introduced to address social distancing challenges. Please check with your Intel point of contact on mitigations in your work area.

3.2 Are facemasks mandatory while on site at Intel?

Throughout the pandemic, we have reliably followed recommendations from national and international health authorities such as the Centers for Disease Control (CDC) and the World Health Organization (WHO) who both recommend the use of facemasks. In addition, new scientific studies have validated the efficacy of facemasks and as a result we are implementing an additional layer of protection with the mandatory use of facemasks at Intel sites starting this week.

Intel is requiring facemask use at all Intel sites in Phase 1 and 2 and recommending use for Phase 3 of Intel's return to workplace process.

You must properly wear a facemask, covering your mouth and nose and fitting snugly against the sides of your face. Facemasks must be worn in all areas at all times when on-site - including but not limited to phone booths, collaboration rooms, conference rooms, manufacturing and support spaces, labs, remote operations centers, bullpens, cafeterias, restrooms, hallways, elevators and stairwells.

You may remove your mask:

- In reopening phase 1 when actively eating at your cube, desk or in the cafés - you must replace your mask as soon as you finish eating/drinking.

- In reopening phases 1-2 when outdoors, provided that social distancing is maintained.

- In reopening phases 1-2 when seated at assigned personal seating in office areas.

These measures are being implemented based on CDC guidance and recent trends in local health authority guidance. If local governmental requirements are more stringent, they must be followed. These measures are being implemented based on CDC guidance and recent trends in local health authority guidance. Intel will continue to provide facemasks for personnel working on-site or if you prefer, you can wear your own personal cloth facemask. If you bring a facemask from home, cloth face coverings should be at least two layers of material. Bandanas as face coverings and facemasks with valves are not permitted to be worn onsite. The mask must completely cover the nose and mouth and fit snugly against the sides of your face. When wearing a mask, you must continue to observe all our social distancing guidelines and other safety practices. Social distancing and frequent, thorough hand washing are still the most effective ways to prevent spread of the virus.

[Acceptable On-site Face Coverings](#)

Exceptions:
The updated Intel policy **does not** permit facemask exceptions for workers onsite at Intel sites in Phase 1 and 2. **Effective September 24, 2020**, there are no exceptions to required mask use for medical, religious, or other reasons. Contingent workers who previously secured a mask exception should promptly contact their employers to discuss a reasonable accommodation as they too will not be provided an exception going forward.

Can I wear a face shield instead of a face mask?
No, face shields are not an appropriate alternative. According to the CDC, effectiveness of face shields is unknown at this time.

Why isn't Intel allowing mask exceptions for medical or religious reasons anymore?

There is an evolving understanding on the importance of facemasks in preventing community transmission. There is currently broad consensus among health authorities on the importance of facemasks as a safety measure in preventing community transmission of COVID-19, especially when combined with other safety measures. Intel's safety culture is critical to our successful operation. During the pandemic, we will treat masks as we do other important safety requirements, for which we do not make exceptions.

Why did Intel allow facemask exceptions for medical or religious reasons previously?

Earlier in the pandemic, there was less consensus regarding the efficacy of facemasks from health authorities, and we wanted to allow flexibility for Intel workers with legitimate reasons for facemask exceptions. However, we have continued to follow the evolving public health discussion, and there is currently broad consensus among health authorities on the importance of facemasks as a safety measure in preventing community transmission of COVID-19, especially when combined with other safety measures.

If a worker is returning to the site and believes they cannot wear a facemask on-site, or a worker has a new request, the worker should promptly contact their employers to discuss a reasonable accommodation as they too will not be provided an exception going forward.

Even if you are using a mask, you must continue to observe all our social distancing guidelines and other safety practices. Social distancing and frequent, thorough hand washing are still the most effective ways to prevent spread of the virus, in addition to staying at home if you feel unwell. Please conserve the supply of facemasks so that we don't consume more than necessary. In accordance with [the Santa Clara County Public Health Order](#), businesses must ensure that all personnel entering our facilities wear face coverings. As a result, all delivery personnel, suppliers and any others entering an Intel facility in Santa Clara County will be required to wear a face covering.

3.3 Reuse and storage of masks
Facemasks should be reused as long as they continue to be clean and viable (not torn or otherwise compromised). Non-cloth facemasks generally should not be washed, and they should be replaced if they become dirty. When not in use, facemasks should be stored in a clean and dry location. Reuse and storage should be consistent with local governmental recommendations.

3.4 Gloves
The primary mode of transmission is from droplets due to coughing and sneezing. While we do use gloves in our manufacturing areas and some labs, the WHO and CDC are not recommending glove use for healthy individuals outside of the healthcare environment. Gloves do not prevent the transmission mode of touching your face. The key prevention strategies are proper coughing hygiene (cover your cough), frequent hand washing, and not touching your face.

3.5 **Intel is providing hand sanitizer to on-site workers?**

Intel continues to place hand sanitizer at sites where workers are reporting for work. When soap and water are not available, the use of alcohol-based disposable hand wipes or gel sanitizers is recommended (or other health authority recognized or approved sanitizers).

3.6 **Intel is providing thermometers to on-site workers?**

Starting the week of April 6, Intel is providing thermometers to our on-site workers, along with information on how to use them and what to do if you have an elevated temperature. You will be able to take these thermometers home and use them to monitor the health of yourself and your household. We recommend taking your temperature every day before reporting to work. If you register a temperature higher than 100.4°F (38°C) you should notify your manager by telephone and, if necessary, call your healthcare provider. Do not come to an Intel site if you have a fever or feel sick. You should also seek medical attention if you or any member of your household experiences any other symptoms of a COVID-19 infection, including coughing or shortness of breath.

3.7 **What are the additional recommendations for two-person tasks?**

In order of preference for close distance or two-person tasks, the following is recommended:

1. If the task spec requires respiratory protection (air purifying respirators, airline respirators, etc. including PAPR) for individual performing the primary task, and both persons are respirator wearers, have them both wear respirators to complete the task.

2. If the task spec does not require respiratory protection, but both individuals are current respirator wearers, have them both wear respirators to complete the task.

3. If the task already requires the use of a face shield, have both persons wear face shields and facemasks (under hoods if in the cleanroom - micro approved).

4. If the task does not require the use of a face shield, determine if there are face shields available (can be a medical style face shield) to be used by both workers to complete the task, have both persons wear face shields and facemasks (under hoods if in the cleanroom - micro approved).

5. A temporary physical barrier can be created between the two workers executing the tasks - in addition to the use of facemasks by them.

3.8 **Is Intel doing extra cleaning of its sites as a result of the COVID-19 outbreak?**

Yes. Intel increased the frequency of cleaning common spaces such as manufacturing spaces, support areas, labs, lobbies, elevators, cafeterias, restrooms, conference rooms, Air Shuttles, shuttle buses and exercise facilities. These cleaning practices are consistent with CDC and EPA guidance. Workers should also take steps to safeguard their health including washing hands frequently, maintaining good personal hygiene, avoid touching their faces, staying home if they feel ill and wearing face coverings. The Building Assistance Center site can be used to address cleaning of specific spaces and areas.

3.9 **Should building cleaning occur more often or should there be a "super clean" if a suspected or confirmed COVID-19 case was present in a work area?**

We have increased the frequency of the cleaning of our sites. This is a more effective way of keeping our workers and others who come to our site safe on an on-going basis. We also implemented additional cleaning practices after confirmed case contact tracing. These practices are consistent with CDC and EPA guidance.

4.0   Working Remotely

4.1   I've been told I need to work remotely. What guidance does Intel have to offer?

Working away from an Intel location is recommended for all workers whose work can be performed remotely. If you normally work at an Intel location, please speak with your employer before changing current work arrangements to ensure sound planning. This will help reduce the number of people at work and protect those who need to come on-site to keep our labs, factories, and other critical operations running. All individuals are required to work remotely to the maximum extent possible. Individuals will receive direction from their management or sponsors about the work that can be performed remotely as well as work that must be performed at Intel's sites. Individuals should limit time onsite and avoid being onsite during off-hours.

With an increase of Intel contingent workers working from home, it is critical to follow working-from-home best practices. Guidance is outlined here to help you work from home securely and help safeguard your supplier and Intel's information. Contact your Intel sponsor should you need additional information.

4.2   Is Zoom an approved communication platform?

Zoom is not an approved platform for sharing any Intel confidential information when Intel is not the host of the session. As a result, if you initiate any meetings via Zoom with Intel, Intel will not be able to share any confidential information.

5.0   Travel

Starting October 1, 2021, we will move to a list of approved travel locations and travelers will be required to be vaccinated (LINK).

Effective October 1, 2021:

Travel to/from unrestricted locations (LINK) will be limited to employees that have completed their vaccination series or that have received an ELT exception. Business critical travel to/from restricted locations (LINK) will continue to require ELT approval for all workers.

All travel must also meet Intel's COVID travel requirements (below), including applicable testing and quarantine requirements, as well as any local restrictions.

Beginning Oct. 15, travel to/from unrestricted locations without ELT approval will also be authorized for those who are vaccinated or who have previously recovered from COVID-19 with a positive COVID-19 test or a positive antibody "IgG" test.

Testing: Any worker who receives approval to travel internationally is required to take a PCR or rapid antigen test, and test negative, within 72 hours of boarding their outbound flight. This

requirement applies to all workers who are approved for international travel regardless of whether the worker has received the COVID-19 vaccination or has a previous infection and regardless of the testing requirements of the country to which they are traveling. Travelers are recommended to retain documentation of their laboratory results, either as a hard copy or electronic. Specific testing requirements may also be required for entry or transit through other countries.

Quarantine: Please refer to Section 1.2 for quarantine procedures following international travel.

You must also follow all local government quarantine requirements applicable to either regional or international travel if the requirements are stricter.

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6.0 How to Stay Connected and Where to Get More Information

6.1 Where can I communicate my concerns about building safety?
If a supplier has any concerns about a specific condition its workers see while at an Intel site, you should contact your Intel sponsor. You can also submit a ticket through the Building Assistance Center to address cleaning of specific spaces and areas. The contact numbers for the Building Assistance Center are 1-888-557-1712 (US/CAN/LAR), 60 4-2535678 (APAC), and 972 8 6125678 (EMEA).

6.2 How do suppliers, visitors, and sponsors get updates on guidance around Intel's response to COVID-19?
The best source for Intel-specific information regarding COVID-19 is on supplier.intel.com where we will regularly post updates and other important information. Intel Sponsors also can check updates on Circuit. If you have a regular Intel point of contact, you may also reach out to that person.

6.3 Where else can I get information about COVID-19?

- [World Health Organization](#)
- [Centers for Disease Control](#)

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7.0 Returning to Intel Campuses

7.1 Now that some countries / sites are welcoming workers back on campus, what can I expect?
- [As of April 24, we are giving early guidance about returning to Intel campuses.](#) Stay close to your company's guidance and reach out to your Intel point of contact as needed.

7.2 Is there training available for returning to work at an Intel Campus?
- Yes. This training ([LINK](#)) will help you understand how to maintain a safe environment for your health and safety and the health and safety of your co-workers and family.

- Please access the CA Supplemental Materials for COVID19 Pandemic Training as of January 7, 2021.

8.0   COVID-19 Vaccine FAQs

8.1   Will Intel require vaccinations for its workers performing essential work on-site or to return to work on-site?

Intel does not require COVID-19 vaccination for its workforce. If local requirements are different, workers must comply with these government requirements. However, based on guidance from national and international health authorities such as the Centers for Disease Control and Prevention (CDC) and the World Health Organization (WHO), Intel strongly recommends COVID-19 vaccines approved by national health authorities. Vaccine availability will depend on local government distribution and prioritization plans.

8.2   Will Intel offer vaccinations on-site?

In locations where we may be able to offer on-site vaccinations, we are actively working with government officials and our on-site healthcare vendors to assess the feasibility and options to offer vaccinations in accordance with local government guidelines, including vaccine prioritization for specific groups. Intel will not consider offering vaccinations to workers until public health authorities recommend administration for specific groups, such as workers who must be on-site to perform their work. Even then, vaccines may not be available for our on-site healthcare vendors to provide.

8.3   What if I don't want a vaccination?

Intel does not require that its workforce obtain the COVID-19 vaccination. If local requirements are different, workers must comply with these government requirements. Based on guidance from national and international health authorities such as the Centers for Disease Control and Prevention (CDC) and the World Health Organization (WHO), Intel strongly recommends COVID-19 vaccines approved by national health authorities.

8.4   Do I still have to work with someone who declines to be vaccinated?

Intel does not require that its workforce obtain the COVID-19 vaccination. All Intel personnel working on-site must continue to follow all safety practices, including social distancing and mask requirements applicable at their work location, even if they have received a vaccine. If local requirements are different, workers must comply with these government requirements.

8.5   When can I get a vaccine?

Public health authorities have made initial recommendations (or requirements) for prioritization of vaccination for health care workers, certain groups at high risk of infection or for those at high risk of severe illness. As vaccines become more readily available, such authorities will prioritize additional groups for vaccination. Intel is actively engaging with these authorities to understand any implications for our workforce. In the meantime, please consult with your physician or local health authority for options within your location.

8.6   I am currently required to work on-site. Can I obtain the vaccine sooner due to my "on-site worker" designation? Can Intel arrange for earlier prioritization?

As vaccines become more readily available, Intel will follow prioritization guidelines for vaccine distribution from local, state and national public health authorities and governments in the locations where we operate. We are actively engaging with government officials to ensure the essential nature of Intel's operations and workers who must be on-site are considered when setting priorities.

Intel will not consider offering vaccinations to workers until public health authorities recommend administration for specific groups, such as workers who must be on-site to perform their work. Even then, vaccines may not be available for our on-site healthcare vendors to provide. However, in locations where we may be able to offer on-site vaccinations, we are actively working with both healthcare authorities and on-site vendors to assess the feasibility and options to offer vaccinations (in accordance with local government guidelines).

8.7   Will the phased return to workplace approach change?

No. Intel's Pandemic Leadership Team (PLT) developed a phased approach to gradually enable our broader workforce to return to our sites around the world, and we will continue with our phased approach. Each site's approach and timeline for enabling additional workers to return will depend on local government regulations, community case trends, and recommendations from local and international health authorities like the World Health Organization.

If you are working from home, do not work on-site unless you are invited to do so by your manager or sponsor.

8.8   If I have been vaccinated, can I return to work on-site in an earlier phase?

No. Intel's Pandemic Leadership Team (PLT) developed a phased approach to gradually enable our broader workforce to return to our sites around the world, and we will continue with our phased approach.

Intel will determine which workers return on-site based on business group prioritization and the capacity at an Intel site. Priority will be given to those business groups that need to access physical equipment on-site or where productivity of a business group requires access to a site. If you are working from home, do not work on-site unless you are invited to do so by your manager or sponsor.

8.9   If I have been vaccinated, does this change my quarantine requirements as a result of travel or close contact?

Updated quarantine procedures for close contact and international travel, including previous positive COVID-19 cases, vaccinated and unvaccinated individuals can be found in Section 1.2.

8.10 If I have been vaccinated, can I go meet with business partners?

You must continue to follow Intel's meeting, event and travel guidelines based on the phase at your site. Updated quarantine procedures for close contact and international travel, including previous positive COVID-19 cases, vaccinated and unvaccinated individuals can be found in

8.11   If I have been vaccinated, do I still have to wear a facemask?

Yes, we will continue to require facemask use consistent with our reopening phase guidance. We must continue to follow the guidelines that have enabled us to keep our operations running safely even if you have been vaccinated. As each site moves through our phased approach, policies will adjust accordingly. Remember that Intel requires facemask use at all Intel sites in Phase 1 and 2, and recommends facemask use at all sites in Phase 3 of Intel's return to workplace process. Intel's PLT safety guidelines depend on each site's local government regulations, community case trends, vaccination rates, and recommendations from local and international health authorities.

8.12   How many of my team need to be vaccinated before we can have an in-person event/meeting?

Intel does not require COVID-19 vaccination for its workforce; therefore, vaccination status will have no effect on whether in-person meetings can be held. If local or country requirements are different, workers must comply with these government requirements. We must continue to follow the preventive measures that have enabled us to keep our operations running safely, whether some or all of your team members have been vaccinated.

Please continue to follow Intel's meeting, events, and travel guidelines based on the phase at your site, regardless of your team's vaccination status.

8.13   Do managers or CW sponsors need to know who has been vaccinated? Do employees or contingent workers need to share if they have been vaccinated?

For privacy reasons, managers or CW sponsors must not collect or share employee medical data, including information regarding vaccination status. Employees do not need to share whether they have been vaccinated. Review the COVID-19 Privacy Notice, which provides information on how Intel processes personal information related to its COVID-19 activities.

8.14   Do visitors need to be vaccinated to come on-site?

Intel does not require COVID-19 vaccination for its workforce or visitors. If local requirements are different, visitors should also comply with these government requirements. However, in accordance with our return to workplace phased approach, external visitors are not permitted at Intel sites in Phase 1 unless it is for business-critical purposes. If your site is in a Phase 2 or 3, guidance varies.

8.15   Should I come to work if I am experiencing side effects after receiving the vaccine?

As a general practice, if you are sick or feel unwell for any reason, please stay home and inform your manager.

8.16   Is the vaccine safe? What are the side effects? Should I get it? Can the vaccine give me COVID-19? How do I get the vaccine?

For information about the COVID-19 vaccination, you should consult with your physician or local health authority. Additional information can be obtained from the [Centers for Disease Control and Prevention (CDC) website](#) or your country's health protection agency.

8.17 Should I come to work if I develop symptoms after receiving the COVID-19 vaccine?

It is generally expected that side effects from the COVID-19 vaccine will develop within 3 days.

If you experience **pain, redness, or swelling at the injection site**, you may come to work as long as you are feeling well enough. These symptoms are expected with the vaccine and would not be caused by COVID-19 infection.

If you develop **muscle or joint aches, fatigue, headache, fever, chills, sore throat, or diarrhea**, you should remain away from work until 24 hours after the symptoms resolve. Though these symptoms could be side effects of the vaccine or could be present with other infections, they could also be symptoms of COVID-19 infection. If the symptoms persist for more than 72 hours, you should remain away from work. In this case, we recommend that you get a COVID-19 test. If the test is negative, you may return to work once your symptoms resolve and you feel well enough.

If you develop **cough, shortness of breath, or loss of smell or taste** at any time, you should remain away from work and you should get a COVID-19 test. If your COVID-19 test is negative, you may return to work once you feel well enough. If you do not get a test, you should remain away from work until 10 days after you initially experienced symptoms. These symptoms would **not** be side effects of the vaccine and could indicate COVID-19 infection.

Privacy Notice and Data Processing Protocol: Intel's COVID-19 Contingent Worker Response

In an ongoing effort to keep your health and safety in mind, please review the links to the Intel COVID-19 Contingent Worker Response Privacy Notice and Data Processing Protocol.

- [Intel's COVID-19 Contingent Worker Response Privacy Notice](#)
- [Intel's COVID-19 Contingent Worker Response Data Processing Protocol](#)

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